



དཔལ་ལྷན་འབྲུག་གཞི་རྒྱུ་ལྷན་ཁོངས་འཕེལ་ལྗོངས་ལྷན་ཁུངས་

Royal Government of Bhutan
Ministry of Education and Skills Development
Division of Support Services
Procurement Section

ཤེས་རིག་

MoESD/DoSS/Pro-13/2023-2024/ 7

6th May, 2024

Air fare Quotation

The Ministry of Education, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for following sector.

Paro-BKK	29 th June, 2024
BKK – Haneda Airport, Japan	30 th June, 2024
Haneda Airport, Japan - BKK	27 th July, 2024
BKK- Paro	28 th July, 2024

(1 pax in Eco)

Preferred flight: Japan airline

TERMS AND CONDITIONS:

1. The sealed quotation must be submitted to this Ministry on **9th May, 2024**, before or on **10:00AM** and will be opened on the same day at **10:30AM** properly addressed in favor of the **Procurement Officer, Division of Support Services, MoESD, Thimphu**. Bids after 10:00AM will be not accepted.
2. The rates should be quoted as per the sector given above & will be selected for the **most economical and direct route** and if there is transit then it should be minimum of 2 hours to the next flight schedule.
3. Please **do not quote** with options rates, just **quote one rate**.
4. Agents are asked to submit airline without having to stamp transit visa for the passenger and if it's needed then the agents shall liable for any transit visa fees.
5. Agents are to submit Bid Security of **Nu.10,000/- in the form of DD/CW** along with your bid addressed to **Offgt. Chief Finance Officer, FD, DoSS, MoESD**.
6. Bids **without the EMD** shall be accepted and considered Non-Responsive Bid.
7. In case the lowest bidder withdraws their bid after the award has been confirmed then the second lowest bidder shall be asked to purchase and issue ticket(s) and the **difference amount** shall be borne by the lowest bidder along with EMD will be forfeited.
8. The airline **should not be budgeted airline carrier** and rates should cover **all the in-flight meals within the quoted amount**.
9. The quoted rates shall not be subject to change for duration of **5 hours after the opening of the quotation** (If applicable)
10. Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.

Phone: 327703, 338659, 331149, 328318, 326412, 329040, 330252, 335402, 321242

Kawaizangsa Thimphu Bhutan



དཔལ་ལྷན་འབྲུག་གཞུང་། རྒྱལ་ཁོངས་སྤྱི་བཅའ་སྲོལ་ལྟར་ལྷན་ཁྲིམས་ལྷན་ཁུངས་།

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11. A valid Ticketing License issued by the Ministry of Economic Affairs must be submitted.
12. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.

Yours Sincerely;

(Pema Dondup)

Procurement Officer, DoSS

Division of Support Services
Ministry of Education & Skills Development
Thimphu Bhutan

Cc to:

1. The Head, DoSS for kind information
2. The Finance Officer, DoSS for kind information.
3. Mr.Karma Dorji, Head TTTRC, Gelephu, DWPSD for kind information.