



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་རྒྱུ་ལོང་འཕེལ་ལྷན་ཁག་།

Royal Government of Bhutan

Ministry of Education and Skills Development

Division of Support Services

Procurement Section



MoESD/DoSS/Pro-13/2023-2024/109

17th April, 2024

Air fare Quotation

The Ministry of Education & Skill Development, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for following sector.

Itinerary Sector and Travel dates

Option One:

Paro-Delhi	11 th May, 2024 (2 Business, 5 Eco)
Delhi-Geneva	12 th May, 2024 (2 Business, 5 Eco)
Geneva-Delhi	16 th May, 2024 (1 business, 2 Eco)
Geneva-Delhi	18 th May, 2024 (1 business, 3 Eco)
Geneva-Delhi	19 th May, 2024 (1 Eco)
Delhi-Paro	17 th May, 2024 (1 Business, 2 Eco)
Delhi-Paro	19 th May, 2024 (1 business, 3 Eco)
Delhi-Paro	20 th May, 2024 (1 Eco)

Option Two:

Paro-Delhi	11 th May, 2024 (2 Business, 5 Eco)
Delhi-Geneva	12 th May, 2024 (2 Business, 5 Eco)
Geneva-BKK	16 th May, 2024 (1 business, 2 Eco)
Geneva-BKK	18 th May, 2024 (1 business, 3 Eco)
Geneva-BKK	19 th May, 2024 (1 Eco)
BKK-Paro	17 th May, 2024 (1 Business, 2 Eco)
BKK-Paro	19 th May, 2024 (1 business, 3 Eco)
BKK-Paro	20 th May, 2024 (1 Eco)

Please note that the ministry will choose the most economical sector and any budgeted and not reliable airline will not be accepted

(Seats: 2 Business & 5 Economy)

TERMS AND CONDITIONS:

- a) The sealed rates must be submitted to this Ministry on **19th April, 2024** before or on **10:00PM** and will be opened on the same day at **10:30AM** properly addressed in favor of the **Procurement Officer, Division of Support Services, MoESD, Thimphu**. Bids after 10:30AM will be not accepted.

Phone: 327703, 338659, 331149, 328318, 326412, 329040, 330252, 335402, 321242

Kawaiangsa Thimphu Bhutan



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ཤེས་རིག

- b) The sealed bids shall be accompanied by EMD of Nu.40,000/- (**Forty Thousand only**) in the form **Demand Draft and Cash Warrant** (addressed to CFO, DoSS, MoESD) which will act as bid and performance security.
- c) Bids **without the EMD/PS** shall be not be Accepted and considered Non-Responsive Bid.
- d) The Agents must submit a copy of **valid Ticketing License and Tax Clearance** certificate issued by the Ministry of Industry, Commerce & Employment.
- e) Since the travelers are composed of high government officials, please do not quote for any **budgeted Airline** or cheap airlines.
- f) The Agents are required to submit quotation as per the above itinerary at **most economical and direct route** with minimum of 3 hours (transit) to the next flight schedule.
- g) The seats shall be confirmed before submitting the quotation without which your bids will be rejected without any further explanation.
- h) Agents should quote for Flexible tickets to enable change/refund in the event of any unavoidable circumstances.
- i) Cancellation and re-booking shall be specifically mentioned where ever applicable.
- j) The quoted rates **shall not** be subject to change for duration of **5 hours after the opening of the quotation**.
- k) Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
- l) In case of the lowest bid withdraws, the second lowest or the above shall be awarded, however the difference amount shall be met by the lowest bidder.
- m) The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.
- n) Non-Adherence to our terms & conditions shall lead to cancellation of your bid and forfeiture of your EMD shall be forfeited if the agents don't adhere to our terms & conditions.

Yours Sincerely;

(Pema Dondup)

Procurement Officer, DoSS

Division of Support Services

Ministry of Education & Skills Development

1. The Head of DoSS for kind information

2. The Offtg. Chief Finance Officer for kind information

3. Mr. Kinley Dorji, DCOP, BQPCA for kind information

4. Office copy

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