



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་ལྷན་ཁག།  
Royal Government of Bhutan  
Ministry of Education and Skills Development  
Human Resource Division



MoESD/HRD/12/2023/70

24<sup>th</sup> November 2023

**Notification on Transfer Appeal 2023**

The Ministry of Education and Skills Development would like to notify that the Transfer Appeal window for the academic year 2023 is opened in the EMIS from 24<sup>th</sup> November 2023.

Please refer to the table below for the schedule:

Sl#	Activities	From	To
1	Transfer Appeal Window open for applicants	24-11-2023	08-12-2023
2	Review & approval of transfer by the school HRC	09-12-2023	18-12-2023
3	Review & approval of transfer by the Dzongkhag / Thromde HRC	19-12-2023	31-12-2023

The applicants are hereby informed to take note of the following information:

1. Who **CAN** submit an appeal for transfer through the system?
  - a. Candidates whose transfer has not been recommended by the School, Dzongkhag/Thromde and Ministry can submit appeal through '**Appeal button**';
2. Who **CANNOT** submit an appeal for transfer through the system?
  - a. Candidates whose transfer has been approved by the Ministry based on the requirement in any of the opted places.
  - b. Candidates who have withdrawn their transfer application.
  - c. Candidates who did not apply transfer during the initial inter transfer window.
3. Once you mention all three Dzongkhag/Thromde preferences in the option list, you **AGREE** to go to any of the opted places.
4. Hard copies shall **NOT** be accepted. All the applicants **MUST** appeal through EMISv3 within the transfer appeal window.
5. Late application shall **NOT** be entertained.

For more information, kindly refer the Notification on Annual Transfer vide MoESD/HRD/12/2023/6244 dated 27<sup>th</sup> June 2023 issued by the Ministry.

*For any technical Assistance, kindly contact at 17511745/77635090 during office hours.*



**HUMAN RESOURCE DIVISION**