



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་རྒྱུ་ལོང་འཕེལ་ལྷན་ཁམས།

Royal Government of Bhutan

Ministry of Education and Skills Development

Human Resource Division



MoESD/HRD/15/2023/537

13th October, 2023

VACANCY ANNOUNCEMENT

The Ministry of Education and Skills Development would like to announce the following vacancies on regular contract under the Education Staff Welfare Scheme (ESWS), MoESD as per the details given below:

Sl. No.	Position Title	Position Level	Slot	Qualification	Contract Term
1	Accounts Assistant	S2 A	1	Minimum of Class XII with Diploma in Financial Management (DFM)	2 years
2	Manager	P5 A	1	Bachelors in Commerce (Finance/Accounting)	2 years

Interested candidates who meets the criteria may submit your application via Google form to **HRD, MoESD** on or before **23rd October, 2023** by **5 PM**.

To apply for the post of **Accounts Assistant**, click [HERE](#)

Documents required

1. Academic Transcript and Certificates
 - a. Class X Mark sheet and Pass Certificate
 - b. Class XII Mark sheet and Pass Certificate
 - c. Diploma Mark sheet and Certificate
2. Valid Security Clearance
3. Valid Copy of Citizenship ID Card
4. Valid Medical Fitness Certificate and
5. No Objection Letter from the Employer, if employed

To apply for the post of **Manager**, click [HERE](#)

Documents required

1. Academic Transcript and Certificates
 - a. Class XII Mark sheet and Pass Certificate
 - b. Degree Mark sheet and Certificate
2. Valid Security Clearance
3. Valid Copy of Citizenship ID Card



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4. Valid Medical Fitness Certificate and
5. No Objection Letter from the Employer, if employed

Note:

Shortlisted candidates will be notified through the MoESD website: www.education.gov.bt

For any clarification, please contact HRD during the office hours in the numbers provided in the footnote.



HUMAN RESOURCE DIVISION