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Royal Government of Bhutan
Ministry of Education
Department of School Education



Rethinking Education

Ref: DSE/SPCD/ADM-02/2022/492

22 December 2022

Notification on Postponement of Admission Date

The Education Management Information System (EMIS) server of the Ministry of Education has been facing issues with the system performance due to the academic module. This has caused an impact on all the other modules including the admission module. In this regard, we would like to notify the schools on the following changes for the admission of 2023 academic session:

1. Placement of students (Class VII, 2023)

Based on catchment and feeder schools of Dzongkhags/Thromdes, placement to be carried out offline by schools from 23 December - 31 December 2022 and admitted students to be updated in the EMIS one week before the start of academic session.

2. Placement of students (Class IX, 2023)

Based on catchment and feeder schools of Dzongkhags/Thromdes (Process to be carried out offline by schools from 1 February - 10 February 2023 and admitted students to be updated in the EMIS one week before the start of academic session)

3. Transfer of students (Classes I-XII except for class XI)

Based on parents/students' choice by reasons of change in residential locations, transfers, medical grounds, etc. (Process to be carried out either online by parents or partially online by schools. The timeline for the admission is as below:

SI No	Activities	FROM DATE	TO DATE
Classes I-XII Admissions (except Class XI)			
1	Admission application	January 1, 2023	January 31, 2023
2	Schools to complete accepting or rejecting the application	February 1, 2023	February 5, 2023
3	Students to complete accepting or rejecting school	February 6, 2023	February 10, 2023
4	Schools to admit students	February 11, 2023	February 13, 2023

Note: Guidelines for online admission procedures for parents is uploaded in the education website (www.education.gov.bt)

Director General