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Royal Government of Bhutan
Ministry of Education
Directorate of Services
Human Resource Division



MoE/DoS/HRD/Announcement/2021/ 2414

18th January 2021

Vacancy Announcement for the post of Principal on Lateral Transfer

In accordance to the decision of the 304th HRC Meeting held on 5th January 2021, the Ministry of Education would like to announce the vacancies for the post of Principal on *lateral transfer* as given below.

Interested and eligible candidates may submit your online application to HRD, MoE through Google Form *on or before 1st February 2021*.

P. Title	P. Level	Place of Posting	Slot	Eligibility Criteria
Principal II/Principal I/ ES level Principal	P2A-ES3A	1. Babesa HSS, Thimphu Thromde 2. Phuentsholing LSS, Phuentsholing Thromde	2	1. Possess a Master's Degree and reflected the status as 'completed' in the Zhiyog Electronic System (ZES); 2. Currently serving as a Principal; 3. Must be in position level P2 and above; 4. Must have completed 2 years in the current position level after selection through open competitive selection on the application deadline; 5. Principal at P1 and ES3 levels who have signed a legal undertaking are also eligible to apply for lateral transfer; 6. Moderated performance rating of 'Good' and above for academic years (2018 and 2019) and it must be updated in the ZES; 7. All the required documents/information must be submitted with the online application. Applicants will be disqualified for any incomplete documents/information not updated in the ZES; and 8. Must have a clean service record.

Important Notes:

1. Placement of **selected Principals** will be based on the order of merit in the selection result.
2. Assessment will be carried out for all the eligible candidates for the above positions for short-listing.
3. Transfer benefits for the selected candidates will be in line with the Ministry of Finance's Notification No. MoF/Budget Notification/2020-21/02 dated 29th June 2020.
4. Ministry will accept the applications submitted through the *Google Form* only. Any applicant with incomplete document or information not updated in the ZES shall be disqualified.

Documents required for submission along with the Online Application within the deadline:

1. Curriculum Vitae;
2. Academic Transcript and Certificates for Bachelor's and Master's Degree;
3. Valid Audit Clearance Certificate for *interview/open competition*;
4. Valid Security Clearance Certificate;
5. Moderated performance ratings for 2018 and 2019 academic years validated by the HRO concerned;
6. No Objection Letter from the employer, if working in other agency.
7. Recommendation from the immediate Supervisor.

For clarification, contact HRD, MoE at 02-331760/17578614/327703/77294568.



Human Resource Division, MoE