

Royal Civil Service Commission
Royal Government of Bhutan

CIVIL SERVICE EMPLOYMENT APPLICATION FORM

(Fill in BLOCK letters only)

Affix
Passport
size
Photograph

1. Full Name: _____ Sex: M F
Religion: _____
-
2. Village/ Thromde: _____ Gewog: _____
Dzongkhag: _____ Thram No: _____ House No: _____
-
3. Date of Birth: _____ Day _____ Month _____ Year _____
Nationality: _____ Citizenship ID No.: _____
-
4. Post Applied For: _____
-
5. Mailing Address: _____
6. Contact Tel. No.: _____
7. Family Details:
- | | Name | Nationality | Occupation | Address |
|--------------|------|-------------|------------|---------|
| (a) Father | | | | |
| (b) Mother | | | | |
| (c) Guardian | | | | |
| (d) Spouse | | | | |
8. I have: _____

- a. Not been convicted of a criminal offence;
- b. Not been terminated or compulsorily retired from the Civil Service, a Government Corporation or Project;
- c. Not voluntarily resigned from the Civil Service;
- d. Not been previously selected for the Civil Service and dishonoured the selection/appointment;
- e. Not been adjudged medically unfit for employment by a competent medical doctor;
- f. Not intentionally provided false information in the application for employment or used fraudulent practices in the recruitment examination;
- g. Not furnished fake/forged testimonials/documents;
- h. Not failed to furnish testimonials as required under the BCSR;
- i. Not been otherwise disqualified by the Government for appointment in the Civil Service; and
- j. Not participated in politics/completed the minimum 'cooling off period' of three years.

9. Academic Qualification: (please start with the Institute last attended).

Name of Institute	Country	Subjects	Year of Completion	Div.	Degree	Certificate (VIII/X/XII)

10. Marks obtained in percentage in the BCSE (for graduates only):

- a. Exam category:
- b. Marks obtained:
- c. Position/Ranking:

11. Training:

Name of Institute	Country	Field of Study	Duration	Yr. of Passing	Div.	Dip.	Certificate

12. Employment History (if applicable):

Organisation	Position Held	Post	Period		Appt. Status	Place Served	Reason for Change
			From	To			
Past Employment:							
Present Employment:							

13. Extra Curricular Activities: (please tick appropriate ones and attach attested copies of relevant certificates)

- (a) Literary (b) Sports
(c) Leadership (d) Membership in Community/Association
(e) Awards received (f) Social and Cultural
(g) Others .

14. Declaration: I hereby declare that the information given herein is true and complete to the best of my knowledge. In the event of detection of false or misleading information, I understand that the RCSC shall withdraw/terminate my service without any recourse; confiscate all my transcription/testimonials; debar from seeking employment in the Civil Service; and prosecute in the Court of Law for legal actions. I also undertake to abide by all Rules and Regulations.

15. Oath Of Allegiance: I pledge to serve His Majesty the King, Country and People with **Lue Nga Yi Sum**.

Date:

Signature of Applicant

(Affix Legal Stamp)

Note: This form should be accompanied by attested copies of academic, training, medical fitness certificate, passport size photograph, security clearance certificate and citizenship card.

For use by the recruiting Agency

Verified by:

Agency:

Name:

Remarks:

Position Title:

EID. No.:

Signature: