

**14<sup>th</sup> National School Athletic Meet (NSAM)**  
**Thimphu**  
**July 5<sup>th</sup> – 9<sup>th</sup>, 2017**

**A. General guidelines:**

1. As approved by the Ministry of Education, the Dzongkhag/Thromde Education Offices and Principals concerned are to coordinate fielding of the participants to the 14<sup>th</sup> NSAM to be held at Thimphu from July 5<sup>th</sup> to 9<sup>th</sup>, 2017.
2. **Only those students that are listed and re-confirmed are eligible to participate, no substitution will be allowed for any student unless approved by the GSD, DYS.**
3. The number of escorts to be nominated and school buses to be deployed is given in the participations' list circulated by the GSD with the invitation letter.
4. DEO/TEO/principals are required to **re-confirm** the list of participating students, escorts and bus drivers' names and mobile numbers latest by **25<sup>th</sup> June, 2017 to the Games and Sports Division.**
5. Escorts must be responsible and accompany the participants in the same bus and also reside with students at the camp. **He/she will be fully responsible for the conduct and safety of students during the journey and at the camp.**
6. The concerned Dzongkhag/Thromde must facilitate to make proper travel plan particularly in view of rainy season and the road conditions. The participants coming from far away Dzongkhags/Thomdes are advised to coordinate night halts in schools with hostel and mess facilities
7. Escort teachers, bus drivers and technical officials should NOT bring or accommodate friends, relatives or children at the camp.
8. All student athletes are required to bring proper sports outfits like shirts, shorts and shoes. Likewise, all (students and escorts) must bring **gho/kera** as it is mandatory to attend the Opening and Closing programs.
9. Participants including escorts must bring beddings, **toiletries, school uniforms and plates & cups.** It is recommended to bring warm and adequate clothes including rain coat/jacket. Students are advised NOT to bring valuable items like jewellerys, camera, mobile and cash in big amount.
10. All escorts and students must register upon arrival at the camp and obtain Accreditation cards otherwise no payment will be made at the end of the meet.
11. Any student failing to participate in his/her designated event will be reprimanded, and shall not be entitled for food allowance , besides a letter will be sent to school for follow-up action.

12. Daily allowance (DA) for the escorts and bus drivers will be paid by the GSD, DYS as per the financial rules for the shortest route. However, no mileage, ridding or pack pony charges will be entertained. **Escorts and drivers must bring relieving order mentioning their position and the grade.**
13. Student participants will be paid food allowance of Nu. 250/- per day for the number of journey days at the end of the Meet. No payment will be given to students for the number of days at the camp but will be provided free meals and refreshment.
14. Should any student athlete need to leave the camp on emergency or wishing to stay behind after the Meet at Thimphu, the concerned student should inform the escort and seek prior approval from the Main coordinator (GSD officials) with a written note furnishing the contact number of parent/ guardian.
15. **All student participants and escorts including those from Thim Throm & Thimphu Dzongkhag** must stay at camp and attend the entire programs such as the events, evening programs, meetings and meals.
16. The participants should **report to Thimphu on the evening of the 4<sup>th</sup> July 2017**. Boys should report to Babasa Middle secondary School (above IT Park) and girls at Lungtenzampa MSS.
17. No participant/escort will leave the camp before the Closing Program except for the individual/team asked to leave the camp by the organizer on disciplinary grounds.
18. Student participants and escorts failing to abide by the camp rules will be prohibited from participation in any of the GSD program in the future and a letter will also be sent to school for appropriate action.

**B. Guidelines for Transportation:**

1. School buses are to be mobilized to transport student athletes as per the GSD's proposal mentioned in the participations' list. **No hiring of private vehicle will be entertained.**
2. The concerned school principal and the bus driver must ensure that the bus is in good condition and have valid documents.
3. Bus once deputed for the NSAM should not attend to any other duty or carry heavy items unless prior information is given to the GSD, DYS by the concerned Principal.
4. **Diver must Not carry any extra passenger beyond the capacity.** Divers will also be checked for alcohol or abuse of substance if required.
5. The GSD, DYS will reimburse bus fuel expenses as per the prescribed formula (Total Km/4 x rate of fuel). However, unlike in the past, the fuel reimbursement will be made directly to school management. Therefore, the concerned school must furnish the details of bus, driver and also the official Bank Account Number to the GSD, DYS.

**For any clarifications, contact the Games and Sports Division, DYS at telephone No. 325085/328377**