

**In-Service Application form for Open Selection Interview
(To be filled up by the applicant)**

Date:

**The Chief HRO,
Human Resource Division,
Ministry of Education,
Thimphu.**

**Sir,
As per the Vacancy advertised in kuensel/Education website on/...../.....**

I would like to apply for the post of

The following are some of my details:

PART A

1. Applicant's Name : _____
2. Gender : Male / Female
3. Employee ID # : _____
4. Position Title : _____
5. Position Level & Sub Level: _____
6. Present School/Dzongkhag/Thromde: _____
7. Date of Appointment : Day_____ Month_____ Year_____)
Order No. : (_____)
8. Last Date of Promotion in Present Grade : Day_____ Month_____ Year_____)
Order No. : (_____)
9. Date/Year of Birth : Day_____ Month_____ Year_____
10. Citizenship/ID Card No. : _____
11. **Permanent Home Address**
 - a. Village : _____
 - b. Gewog : _____
 - c. Dzongkhag/Thromde: _____
12. Contact Telephone # : _____
13. Mobile # : _____
14. Email Address : _____
15. Details of Spouse (Name & EID No.): _____
(If working please mention current working address): _____
16. Position Title and Position Level: _____
17. Present School/Dzongkhag: _____

18. Previous School Served: (Mandatory)

(Rural and Seniority points will be calculated based on school served and no. year served) (Start from present school)

SL. No	School	Gewog	D/khag/ Thromde	From dd/m m/yy	To dd/mm/yy	No. of years /Mont hs	Rural Points (5%)	Seniorit y Points (5%)
							(To be worked out by HRMS based on records and evidence)	
1				/ /	/ /			
2				/ /	/ /			
3				/ /	/ /			
4				/ /	/ /			
5				/ /	/ /			
6				/ /	/ /			
7				/ /	/ /			
Total no. of years served								
Total points								

(Use additional sheet if required)

PART B: Qualification Details (Provide correct Information)

SL. No	Qualification School	Subject	From dd/mm/yy	To dd/mm/yy	Institute	Remarks
1	B.Ed/PGED/PGCE					
2	Master/M.Ed/PhD					

Note: All the information provided above are true to the best of my knowledge. In the event of detection of any false information, the HRD, MoE shall cancel my application with prior notice. **I shall be liable for any penalty as deemed fit by the HRD, MoE)**

(Applicant's Signature)