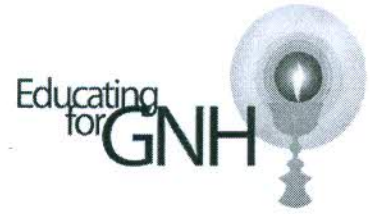




ROYAL GOVERNMENT OF BHUTAN  
Ministry of Education  
THIMPHU: BHUTAN



No. DYS/GSD (05)2015/ 1700

Date: February 26, 2015

To

The Chief DEO/TEO  
Dzongkhag/Thromdey Education Sector

**Subject: Resolutions of the Sports Administrators' Workshop, 2015**

Dear Sir/Madam

Please find attached herewith the resolutions of the Sports Administrators' Workshop held at Thimphu from 6<sup>th</sup> to 7<sup>th</sup> February 2015 for your kind reference and necessary action.

Since there are no changes in the School Sports Program for the 2015 academic year, we would like you to follow the same program and schedule given in the "Guidelines for School Sports Administrators, 2014 which is also available on the Education website.

However, I would like to highlight the following points and request you to ensure full compliance.

1. *As per the Performance Agreement, all schools (including primary schools) must prepare the **Annual School Sport Calendar** exclusively or at least incorporate sports activities within the overall School Annual Calendar and ensure effective implementation.*
2. *The Dzongkhags/Thromdeys/Schools must continue proposing two budgets annually as per the formula circulated: i) **Promotion of Sports and Physical activity at Dzongkhag level, Budget Head 17.04** and, ii) **Procurement of sports equipment/items, Budget Head, 14.08** and to ensure efficient utilization of the approved budget.*
3. *To ensure that School Sports Instructors (SSIs) carry out their actual roles and responsibilities and maintain annual plan, daily log of activities and submit half yearly reports in time. Also to ensure that SSIs' annual report and performance evaluation are rated genuinely which are vital for promotion and for contract extensions.*
4. *Only supplementary students attending regular classes to be allowed to participate in the Dzongkhag/Regional School Sports Meets. Students appearing for supplementary study but not attending regular classes should **Not** be allowed to participate. Accordingly, students from the Division 'B' (Class VII & VIII) should not be allowed to merge with Division 'A' to form a school team to participate in the DSSMs/RSSMs. However, in athletics*



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*students of Division 'A' or 'B' could be nominated to represent school/Dzongkhag but based on the records.*

*Finally, as important partner we would like to remind you to ensure that the School Sports Program is implement effectively for the greater benefit of our children and youth. As always we look forward to welcoming any comments or suggestions in improving the existing School Sports Program.*

Thanking you.

Yours sincerely

**Chencho Dorji**  
**Director General**

CC:

1. The Hon'ble Secretary, Ministry of Education, Thimphu.
2. The Dasho Dzongdhag/Thormpon, \_\_\_\_\_
3. The Secretary General, Bhutan Olympic Committee, Thimphu.
4. The Chief Planning Officer, PPD, MoE.
5. The Chief Program Officer, GSD, DYS.



**Sports Administrators' Workshop,  
Main Conference Hall, DYS,  
6<sup>th</sup> & 7<sup>th</sup> February 2015**

**Resolutions:**

To strengthen the existing School Sports Program, the workshop titled 'Sports Administrators' Workshop' was held at Thimphu from 6<sup>th</sup> to 7<sup>th</sup> February, 2015. The two days' workshop was attended by 36 Chief DEOs/TEOs, selected principals, teachers, sports personnel and School Sports Instructors (SSIs) from the 20 Dzongkhag and 4 Thromdey Education Sectors. In addition, the GSD officials and representatives from the Bhutan Olympic Committee also attended the workshop.

During the two days, the members openly discussed the successes, challenges and issues related to the School Sports Program. During the opening program, the Director General, DYS welcomed and extended his appreciation for the good turnout of the participants representing all Dzongkhags and Thromdeys. As important implementing partners, DG urged all members to be frank and to extend full cooperation in strengthening the School Sports Program.

**The following are the resolutions endorsed by the members of the workshop:**

1. It was unanimously agreed that high priority be given to promotion of sports and physical activities in the primary schools to foster grassroots development and mass participation. To this, it was agreed that the respective Dzongkhag/Thomdey, school and GSD will initiate strategies to foster sports and physical activities in the primary schools. (Responsible: Dzongkhag/Thomdey Education sector, Primary schools & GSD,DYS)
2. It was also consented that priority needed to be given to primary schools for placement of SSIs, particularly in primary schools with large number of students or having boarding facilities or with lower secondary classes. (Responsible: Dzongkhag/Thomdey Education sector & GSD,DYS)
3. The Dzongkhags and Thomdeys are to intimate the GSD, DYS in case of transfer of SSI within Dzongkhag/Thomdey and follow the Ministry's procedure in case of the inter-Dzongkhag transfer.(Responsible: Dzongkhag/Thomdey Education sector)
4. In order to foster proper development of sports in schools and to also to relieve academic teachers from having to look after sport activities and to focus on academic matters, the members strongly suggested having one SSI in all schools. (Responsible: GSD,DYS)





5. To ensure effective implementation of sports and physical activities in schools and to optimize service of the SSIs, it was consented that SSIs will have to prepare and maintain annual work plan, daily log of activities and submit the half yearly and annual reports in time. (Responsible: concerned school sector & SSI)
6. It was also reminded and consented by the members that it was very vital to provide accurate and genuine rating during the submission of Performance Evaluation by the School Principal and TEO/DEO for promotion or contract extension of SSIs. (Responsible: concerned school principal & DEO/TEO).
7. The members were informed to continue proposing two budgets (Promotion of Sports and Physical Activity at Dzongkhag Level, Budget Head 17.04 & Procurement of sports equipment/items, Budget Head 14.08) based on the formula circulated by the GSD, DYS. In particular, the Dzongkhags and Thromdeys that have not segregated budget for the Procurement of stationeries and sports equipment/items (Budget Head 14.08) were asked to do so with effect from this fiscal year. (Responsible: Dzongkhag/Thomdey Education sector)
8. It was pointed out that the budget head 17.04 titled 'Promotion of Sports and Physical Activity at Dzongkhag Level' is mainly for promotion and is not adequate to conduct both the 'A' & 'B' levels of the Dzongkhag School Sports Meets (DSSMs) and also to be distributed to schools to conduct in-school sports activities. Thus, it was recommended that separate budget head be proposed for conduct of DSSMs so that promotion budget could be exclusively used for promotion of in-school sports activities which would help to strengthen grassroots development particularly in primary schools as they do not participate in DSSMs. While acknowledging the proposal, it was informed that such decision will have to come from higher authority and take time, the members were asked to review their past budgets, ensure proposing budget as per the formula circulated and most importantly to make efficient utilization of the approved funds. (Responsible: Dzongkhag/Thomdey Education sector)
9. The members welcomed the move taken by the DYS and BOC in bringing out common sports calendar related to schools and to be distributed to all Dzongkhags & Thromdeys beginning of every academic year. Such measures would greatly help to have a well coordinated sports programs, avoid frequent disturbance to schools and duplication of programs/activities. Members suggested that such initiative to be taken immediately and that they would also stop accepting adhoc programs and activities for the greater benefits of children and youth. (Responsible: GSD,DYS)
10. As per the Performance Agreement executed with the government, all schools hence forth will have to have an Annual School Sports Calendar exclusively or incorporated within the overall School Annual Calendar and to ensure its implementation. To this, all members were directed to ensure that all schools have planned sports and physical activities in the annual calendar and implement accordingly.(Responsible: concerned school & Dzongkhag/Thomdey Education sector)



